

MEETING OF KINWARTON PARISH COUNCIL
Church House, Butter Street, Alcester on
Monday October 7th 2024 at 7:30pm

Present

Cllr. Moore
Cllr. Giddings
Cllr. Forman
Cllr. Barley
Cllr. Rees
Cllr. Barnett
Mrs. Z Illes-Cody

AGENDA

1. Apologies

Cllr. Langdon

2. Disclosure of interests

None disclosed.

3. Confirmation of the Minutes

Minutes confirmed as a true record of the meeting held September 2024. Proposed GF and seconded SB. Signed by the Chair.

4. Ongoing matters

- a) Community speed checks updates. Checks take place approximately monthly. Several speeders have been caught during the sessions and will receive notification by post from the police.
- b) St Mary's Park. Signs have been put up in St Mary's park to remind users not to allow dogs into the play park.
- c) The Pastures. Grass and hedges maintenance contractors turn up intermittently. Residents monitoring.
- d) Hedges. Request from resident to plant new whips for area in hedge recently pollarded on Kinwarton Road. KPC happy that hedge shooting well currently and will wait until Spring to review, before it is too late to plant in the season.
- e) Hedge on B4089 by gravel store. Half of this hedge has been cut back to expose the pavement, by the community payback scheme. ZIC to monitor and request second half to be completed if it is not done so.
- f) Road name plates. S Barley, B Barnett and M Giddings to meeting to see if name plate can be removed.
- g) Newsletter. Thanks to KR for her efforts writing and printing and those who delivered to residents.
- h) Civility and respect pledge. Resolution agreed and signed to sign up to the civility and respect pledge. ZIC to contact ATC regarding Dignity at Work policy.

i) Insurance company advice on gardening volunteers confirms that KPC and volunteers are covered under KPC policy. Safety goggles and high viz have been advised and offered for use by councillors.

j) Further hedge cutting advice sought on very high hedge on Kinwarton rd, between Fenwick close alleyway and mini roundabout. This hedge is top heavy currently and leans into the gardens of houses behind, mostly likely causing a lot of shade. There is risk of branches snapping. It is too tall to maintain easily or cost effectively as it has to be cut by hand.

Advice is to reduce the height of the hedge to 3m, which will enable further maintenance cuts to be done with a machine arm that can reach the width of the hedge. This height would also maintain privacy within homes, improve stability and encourage growth at a lower level. ZIC to write to residents and consult on their views.

k) WALC AGM sign up

ZIC to sign up MM and JL, and communicate the list of talks available to delegates.

5. Planning applications

a) Communication with planning dept regarding 24/00183/FUL. ZIC contacted the planning department for further information on the process, but no reply received. ZIC to resend and copy in the Head of Planning at SDC, John Careford.

b) 23_02865_FUL Demolition of external temporary classrooms and construction of an extension of similar size to the existing adjacent building. No comments from councillors.

c) 24/02304/FUL Revised alterations and extensions including a loft conversion with a raised roof and reduced front and rear dormer windows, realignment of first floor windows and a ground floor front infill extension (partly retrospective in that the raised roof and front extension already exist as proposed). No comments from councillors.

6. Financial Matters

a) Invoices for payment:

• ZIC salary Sept 24	£568.40
• Church House hire	£20.00
• HSBC monthly charge Sept	£8.00
• Yu energy (electricity)inv 02007033	£28.66
• Yu energy (electricity)inv 02007034	£360.50
• Limebridge inv. 3180	£1065.60
• No Dogs sign x2 inv. 4202536	£54.67
• Moore Audit	£252.00
• HAGS inv 098358	£90.00
• No parking signs (debit card) Amazon	£24.67
• WFH allowance 25 weeks from April end to Sept end (£6/week)	£150.00
Microsoft One drive re-imburse ZIC	£59.99
Lawn mower back wheels re-imburse BB	£107.95
Petrol reimburse BB	£7.77

Oil for strimmer reimburse BB	£16.02
Petrol reimburse BB	£7.55

All payments agreed. Proposed KR and seconded MM

b) Audit completion and feedback

A number of small administrative points raised by the external auditor to monitor next audit, though no issues preventing the council from passing the audit. ZIC to liaise with accountant and internal auditor next year to ensure that points are observed.

Reserves need to be ear-marked for play park equipment, park fencing and tree maintenance. ZIC to consult ATC clerk.

c) Correspondence

Whips email (covered 4d)

Sandbags (covered 8b)

8. A.O.B.

a) daffodil bulbs

2 sacks of daffodils to be purchased. MM to purchase. Planting areas discussed included Captain's Hill, Kinwarton Road in front of new hedge whips, Seymour road by noticeboard, St Mary's Road

b) sandbags. Enquiry about sandbags for residents to use to protect homes in wet periods. No storage options available for sandbags in Kinwarton so the parish council will not be providing them.

c) 17/10/24 School road, Great Alne Road Closure

d) HAGS inspection report of play park. No concerns reported.

e) Bin on corner of Fenwick Close. Concrete sticking out of the ground after vandalism. Cllr Barnett will have a look to see if he can fix it.

f) Strimmer line required for new strimmer, approx £40 for 300m. Councillors in agreement to purchase.

g) Bushes/trees in central reservation required attention.

ZIC to get quote from Limebridge for:

- bushes
- verges cut both sides of B4089 to Great Alne
- River edge strim in St Mary's park
- Dead tree by Kinwarton sign on Kinwarton rd to be removed.

h) Proposed new tree at top of Captain's Hill by planter, possibly a columnar flowering cherry. ZIC to consult Limebridge and get a quote.

i) Cllr Giddings has some wood which could be used to clad the broken planter. ZIC to ask Alcester in Bloom whether this would be acceptable.

j) Whips on Kinwarton Road – councillors decided that the plastic covers should be removed from around the trees and some weeding should take place. Cllr Rees volunteered to do some work on the area.

k) Cllr Forman enquired about possibility of holding meetings at ATC venue. Unfortunately this would prove more expensive than Church House so will not be an option.

l) ZIC to follow up with ATC clerk regarding staining the bollards on Fields Park Drive near the traffic lights.

9. Date of next meeting – Monday November 4th 2024