

MEETING OF KINWARTON PARISH COUNCIL MINUTES

Church House, Alcester on Monday 2nd September 2024 at 7:30pm

Present

Cllr Moore (Chairman)

Cllr Langdon

Cllr Forman

Cllr Barley

Cllr Rees

Cllr Barnett

Mrs Z.Illés-Cody (clerk)

A minute of silence was observed in memory of Stephen and Katherine Burch of Kinwarton parish, who sadly died recently.

AGENDA

1. Apologies

Cllr Giddings

2. Disclosure of interests

No interests disclosed.

3. Confirmation of the Minutes

Minutes signed as a true record of the meeting held in July 2024.

4. Ongoing matters

a) Community speed checks updates. No further updates.

b) St Mary's Park.

- Mole catcher has caught two moles in the park.
- 'No dogs' sign needed on the gates of play park as dogs are often seen in the play area. ZIC to look up prices of signs.

c) The Pastures. No further update. According to most recent communication from Redrow, the next hedge cut due October with a width cut twice a year by new contractor.

d) Hedges. Some of the hedges are quite overgrown over pavements, especially on Kinwarton Farm Road. Contractor cut due in Autumn.

e) Combi-tool. Purchased and collected by ZIC. Cllr Barnett to collect from ZIC.

f) Financial regulations and feedback from finance meeting (July). Councillors reviewed the updates financial regulations (sent in advance by email) and agreed that they were in order. Financial regulations agreed by all councillors and signed by the Chair.

g) Grit bin. New bin required on B4089. Revisit in 2025.

h) Hedge on B4089 by gravel store. PD agreed in previous meeting to support hedge cutting. ZIC to re-report and send up-to-date photos.

i) Planter replacement. Planter ordered in the wrong size has been reimbursed by Alcester in Bloom.

j) Road name plates. Grant received from WCC and money to be spent by January. BB and SB to liaise to meet to organise the next steps.

k) Grant. PD agreed to the £350 grant for the road name plates phase 2 and money received.

l) Mole catcher. See section 4b.

m) Newsletter. KR to send out draft again to councillors to review before printing.

5. Planning applications

None received.

ZIC to email planning officer for an update on application 24/00183/FUL for proposed hotel in the industrial estate as deadlines on the website have long since passed and no further update has been provided. This is a matter of significant concern to the local residents.

6. Financial Matters

a) Invoices for payment:

• ZIC salary July 24	£568.40
• ZIC salary Aug 24	£568.40
• Church House hire	£20.00
• HSBC monthly charge July	£8.00
• HSBC monthly charge Aug	£8.00
• Mole catcher (x2 moles)	£70.00
• Limebridge Rural inv 3106 (mowing and strimming)	£1065.60
• Yu energy (electricity)	£326.91
• Yu energy (electricity)	£29.81
• SIMs garden machinery combi tool	£1147.80
• Printing (last newsletter)	£23.20
• B Barnett (Mower service reimbursement)	£98.40
• Petrol reimbursement	£22.75
• Wood stain re-imburement	£14.78
• Broom	£10.99

b) Credit to the account:

• County councillor grant received	£350.00
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Proposed KR, seconded SB

7. Correspondence

None received.

8. A.O.B.

a) Risk assessment for volunteers

ZIC has sought advice from the insurance company and WALC about supporting gardening volunteers safely. Awaiting response from insurance company. A comprehensive risk assessment has been completed and shared with councillors, who accepted the draft and it was signed by the Chairman.

Volunteer councillor has received a copy of the risk assessment by email and an additional advice leaflet for volunteers.

b) Co-option of councillor. No candidates have come forward. A notice to go in the newsletter to advertise the vacancy.

c) WALC AGM November 6th Warwick Uni Campus, Wellesbourne. M Moore and J Langdon interested in attending. ZIC to forward the sign up link when it is available.

d) Civility and Respect Pledge

<https://www.nalc.gov.uk/our-work/civility-and-respect-project#take-the-pledge>

ZIC to accept on behalf of KPC.

e) SUA discussion Forum proposal: waste/recycling; planning; environmental health; community safety and CCTV; climate change; governance; housing; other
Councillors do not feel as though KPC would benefit from forum. ZIC to respond.

f) -Cllr Barnett will require oil for the 2 stroke engine combi tool and mower tyres need replacing. Cllrs in agreement to proceed.

-Having rubbed down some metal sign posts, Cllr Barnett has established the paint required to re-paint the metal. Cllrs in agreement to proceed with 1 tin of paint at £60.

-Cllr Barnett has also volunteered to wood stain the wooden bollards in Alcester Town Council on Fields Park Drive. ZIC to contact clerk and offer to ATC.

-Replacement metal 'No Parking' signs for the grass. ZIC to check the prices.

g) High hedge section on Alcester side of mini roundabout. It was recommended by Roots to Shoots during previous work carried out for KPC that this should be reduced in height to prevent trees becoming over-heavy and damaged in windy conditions. ZIC to gather further opinions from Limebridge.

h) Reminder to resident to cut back the ivy from garden that is now growing into the Fenwick Close alleyway.

i) Apologies received from Cllr Langdon for the next meeting.

9. Date of next meeting – Monday October 7th 2024